# LETA PHAM

# WORK EXPERIENCE

## STUDIO MONITOR | SJSU

San Jose | August 2023 - Present

- Managing materials library. 3D printers, and laser cutters
- Utilizing experience in software to monitor workshops and effectively assist students

## SERVER | EATALY

San Jose | June 2022 - Present

- Demonstrated strong communications skills and attention to detail by taking orders, providing recommendations, and checking on guests
- Balanced up to 12 tables at once, effectively proving ability to manage multiple tasks

## SALES ASSOCIATE | CRATE & BARREL

San Jose | March 2022 - July 2022

- Curated relationships with customers to help them find items that fit their lifestyle and needs.
- Consistently met and exceeded UPT goals every week and always earned email sign-ups from guests.

## SHIFT LEAD | AMC

San Jose | December 2019 - March 2022

- Demonstrated leadership abilities by creating schedules for team
- Created weekly newsletters with important agendas for team to read

# **EDUCATION**

## San Jose State University

Bachelor of Fine Arts in Interior Design | 2023 - Present

West Valley College

Transfer CSU | 2020-2022

Associate's Degree in Liberal Arts: Humanities

# CONTACT

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# SUMMARY

Driven and enthusiastic design student seeking an internship in Interior Design to apply skills and gain experience in the design industry.

# SKILLS

- Detail-Oriented Time Conscious
- Quick Learner Detail-Oriented
- · Hand-Sketching

# SOFTWARE

- Adobe Suite
  SketchUp
- Microsoft Suite Enscape
- Final Cut Pro Revit

# INVOLVEMENT

## IDSO FRESHMAN LIASION

San Jose State University May 2023 - Present

## ASID STUDENT MEMBER

August 2020 - Present

## COMMUNICATIONS CHAIR

West Valley College Interior Design Club

April 2021 - December 2022

References available upon request